

CLARIFICATION No:1 to the TENDER DOSSIER
Publication Ref: SIHHAT/2021/SER/INT/03
Subject: Service for Organisation and Meetings
Location : Turkey
The following clarification is made to the contract notice

CONTRACT NOTICE	
Question 1:	21.3.a Technical Capacity of the Candidate” (at Page 4 of the Service Contract Notice) requires the following: “The tenderer has completed successfully at most two (2) event organisation contracts for the public or private sector with sum of budget of at least EUR 160.000,00. Please clarify if only “the service contracts whose sole activity is event organisation” can be presented as eligible references or if “service contract whose sole activity is not event organisation but in which event organisation is one of its multiple key activities” can also be presented as eligible references? If the latter version is also acceptable as an eligible reference, please clarify if the whole contract value should be at least EUR 160.000 or only the total value of event organisation services (excluding the value of services other than event organisation) should be at least EUR 160.000.
Answer 1:	Please see Corrigendum No.1 to Contract Notice.
Question 2:	21.3.a Technical Capacity of the Candidate” (at Page 4 of the Service Contract Notice) requires the following: “The tenderer has completed successfully at most two (2) event organisation contracts for the public or private sector with sum of budget of at least EUR 160.000,00. ” and “The reference period which will be taken into account will be the last three years preceding the submission deadline ”. Please clarify, <i>for the contracts which are ongoing (after the submission deadline 26/01/2022) and/ or contracts started before 26/01/2019</i> , if the whole contract value will be taken into consideration or if only the amount implemented within the reference period will be taken into consideration as the eligible budget. In this context, please confirm if the reference period will be considered as “between 26/01/2019 – 26/01/2022.
Answer 2:	Please see Corrigendum No.1 to Contract Notice.
Question 3:	21.3.a Technical Capacity of the Candidate” (at Page 4 of the Service Contract Notice) requires the following: “The tenderer has completed successfully at most two (2) event organisation contracts for the public or private sector with sum of budget of at least EUR 160.000,00.”. Please clarify, if the contract is implemented by a consortium, if the whole contract value will be taken into consideration or if only the proportion carried out by ourselves as one of the consortium partners (as the candidate) will be taken into consideration.
Answer 3:	Please see Corrigendum No.1 to Contract Notice.
Question 4:	21.3.a Technical Capacity of the Candidate” (at Page 4 of the Service Contract Notice) requires the following: “The tenderer has completed successfully at most two (2) event organisation contracts for the public or private sector with sum of budget of at least EUR 160.000,00.”. Please clarify if international donor-funded contracts, such as contracts funded by the European Union, can be presented as eligible references.
Answer 4:	Please see Corrigendum No.1 to Contract Notice.
Question 5:	21.3.a Technical Capacity of the Candidate” (at Page 4 of the Service Contract Notice) requires the following: “The tenderer has completed successfully at most two (2) event organisation contracts for the public or private sector with sum of budget of at least EUR 160.000,00.”. Please confirm if our interpretation of “at most” part of the requirement is correct as follows: We are allowed to present a maximum of 15 references in our application form, and that “single references (single contracts) with an eligible budget of at least EUR 160.000” and also the “pairs of (2) single contracts whose total sum of contract amounts make an eligible budget of at least EUR 160.000” will be counted as eligible references for re-examination criteria 1 and 2.

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Answer 5:	The tenderers may refer only one contract under each reference (maximum 15) and sum of budget of any two references should be at least EUR 160.000,00.
Question 6:	It is stated under Financial Capacity, “The average annual turnover of the tenderer over the past three years (2018, 2019 and 2020) must exceed the EUR 320.000,00.” In addition, under additional information, it is required that all financial data in a currency other than EUR must be converted into EUR at December 2021 Inforeuro rate. December 2021 is the highest Exchange rate, in the subject matter year (Inforeuro is 14.3166 TRY for December 2021), which causes that the average annual turnover of the last closed three financial years (2018, 2019 and 2020) being lower than 320.000 EUR. Moreover, 2020 was the year of pandemic, which also resulted in decrease in contracts and work done putting companies in financial hardship. Thus, accounts for 2020 also affects the average turnover negatively.
Answer 6:	The requirement was designed based on the allowed rules of PRAG document. Therefore, the contract notice is not subject to any change in that respect.